



## **Checkpoint Volunteer Job Description**

The Klondike Road Relay (Sport Yukon's annual fundraiser) is looking for checkpoint volunteers to join its amazingly committed, capable and dynamic race team for its September 8-9, 2017 event.

### **Checkpoint Managers**

As checkpoint manager, you are our liaison between your volunteers and Sport Yukon.

- Attend our prerace meeting and new this year our information night/safety demo.
- Your email will be added to our email list to keep in contact about all the upcoming Klondike Road Relay news.
- You will be required to organize and manager your volunteers and arrange for supplies pick up for your checkpoint.

As a special thank you to our checkpoint managers, we will be putting just the managers names in for a chance to win a round trip on AirNorth, Yukon's airline!

### **Checkpoint Volunteer Checklist**

Among the multiple possibilities of tasks you'll be asked to tackle as a checkpoint volunteer

- Help with set up and take down of the checkpoint
- Help racers coming into the checkpoint dip their timing chips into the time recording device and pass along to their next participant
- Identify the runners coming in and leaving your checkpoint and communicate via radio and mega phone with other volunteers and teams
- Control traffic in and out of your checkpoint and ensure people aren't parking in the no parking zones
- Control runner traffic flow in and out of the checkpoint and ensure runners are aware and ready when their teammates are at the 1km mark.
- Ensuring all runners and teammates take all precautions to remain safe
- Nighttime checkpoints need to make sure the runners leaving the checkpoint are wearing their appropriate bibs and are visible with reflective gear before they can start their leg.

**Don't forget to bring...**

- Thermos of coffee/beverage
- Lunch/snacks
- Lawn chair (for resting between runners)
- Rain gear, just in case!
- Warm, layered clothing
- Toilet paper/tissues
- Sunglasses and sunscreen
- Bug spray
- Hat and gloves
- Comfortable sneakers/hiking boots

Note: All of the supplies for traffic control and time recording will be provided. Bottles of water are also provided for your hydration needs.

**What are you waiting for?**

All volunteers receive a piece of Road Relay merchandise, are treated to delicious food at our Volunteer Appreciation Night and receive a free pass to the post-event Dance on Saturday evening, September 10, 2016. Join our starring cast of Checkpoint Champions by contacting Sport Yukon at 867-393-8334 or by e-mailing [coordinator@sportyukon.com](mailto:coordinator@sportyukon.com)